



Aishwarya College (AUTONOMOUS)

Affiliated to Jai Narain Vyas University, Jodhpur, Accredited with 'A' Grade by NAAC, Approved by UGC U/s 2(f) & 12(B)

ACE/NO/Gen/25-26/167

11/4/2026

INTERNAL QUALITY ASSURANCE CELL

NOTICE

Date: 01.04.2026

This is to inform all the HODs, Coordinators/ In-charges of Social Cells that an IQAC Audit shall be conducted on the schedule as mentioned. The objectives of audit are: to assess academic performance, to ensure compliance with NAAC/ IQAC quality benchmarks, to promote continuous quality improvement and to evaluate best practices and institutional innovations

Audit Schedule

Phase I: Academic Departments Audit

Date	Department	Time	Audit Team
13.04.2026	Commerce & Management	02:00 PM -03:00 PM	Dr. Shikha Dave & Ms. Amita Parihar
18.04.2026	Computer Science	02:00 PM - 03:00 PM	
23.04.2026	Science	11:00 AM - 12:00 PM	
28.04.2026	Arts	02:30 PM - 03:30 PM	

Phase II: Social Committees and Cells

Date	Committee/ Cells	Time	Audit Team
20.04.2026	NCC Units	02:00 PM -03:00 PM	Dr. Shikha Dave & Ms. Amita Parihar
20.04.2026	NSS Unit	02:00 PM -03:00 PM	
21.04.2026	UBA	02:00 PM -03:00 PM	
21.04.2026	Scouts & Guide	02:00 PM -03:00 PM	
21.04.2026	Eco Club	11:00 AM - 12:00 PM	

Audit Criteria:

A. Academic Departments

- Time Table (as per norms)
- Teaching-Learning Process including Lesson Plans
- Monthly Course Tracking Report
- Monthly Student Attendance
- CIA Notifications and Results/ Other Circulars (if any)
- List of Slow Learners

(Handwritten signature)
2/4/26

Extension 1, Kamla Nehru Nagar, Jodhpur, Ph: 0291-2760175

Email: info@aishwaryacollege.edu.in • Website: www.aishwaryacollege.edu.in

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- Remedial Class Time Table
- Activity One-Page Reports
- Photographs of Activities (also shall be sent in soft copies to email ID prescribed below)
- Student Performance and Results (After completion of EoSE)
- Action Taken Reports
- Research, Publications, FDPs
- PO-CO Mapping and Attainment
- List of students enrolled
- VAC and Swayam Registration Status
- List of Class Coordinators
- List of Class Representatives
- Departmental Meeting & Minutes
- Best Practices of Department

B. Social Committees/ Cells

- Notice/ Circulars
- Activities Conducted
- Outreach and Impact
- Student Participation
- Documentation and Reports
- Alignment with institutional values

Reporting by Department/ Heads via email

- Submission of Audit Report within 3 days
- Action Taken Report within 7 days

Note: All the departments, units, and committees are informed to keep relevant documents ready and ensure the presence of heads during the audit.


Dr. Shikha Dave



Ms. Amita Parihar

Email – iqac.aceautonomousjodhpur@gmail.com

IQAC

Copy to:

1. HODs – Commerce & Management/ Computer Science/ Science/ Arts
2. Committees/ Cells - NCC 3 Raj & 4 Raj/ NSS/UBA/ Scout & Guide/Eco Club
3. Notice Board/Website
4. IQAC- Office File


2/1/26